



GRIDCO LIMITED

Regd. Office: Janpath, Bhubaneswar, 751022

e-Tender Document No: 01/2022 dated 01.01.2022

For

“Procurement, Customization, Deployment of SAP Enterprise Resource Planning (ERP) Software in GRIDCO”

For further details, please visit our website

www.gridco.co.in

www.tenderwizard.com/gridco

Date of floating of e-Tender on website	01.01.2022
Date and Time of Pre-bid Meeting	07.01.2022 11:00 Hrs
Commencement of Bidding in e-Tender Portal	01.01.2022
Date and time of last submission of Bids	24.01.2022 13:30 Hrs
Opening of Bids	24.01.2022 16:00 Hrs
Technical Presentation by qualified bidders	27th & 28th Jan, 2022
Opening of Price Bid	To be intimated

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SECTION-1
NOTICE INVITING TENDER (NIT)

GRIDCO LIMITED

Regd. Office: Janpath, Bhubaneswar, 751022

e-Tender Notice

e-Tender Notice No. 01/2022

Dated. 01.01.2022

Office of Chief Financial Office (CFO), GRIDCO, Janpath, Bhubaneswar on behalf of GRIDCO invites bids in e-Tender mode only from reputed and eligible bidders for “**Procurement, Customization, Deployment of SAP Enterprise Resource Planning (ERP) Software in GRIDCO**” confirming to the terms and conditions mentioned in the tender document.

The interested bidders would be required to enroll themselves on the e-tender portal www.tenderwizard.com/GRIDCO. Complete set of bidding documents are available at the tender portal, www.tenderwizard.com/gridco or GRIDCO website: www.gridco.co.in from **01.01.2022** (10.00 Hrs) up to **24.01.2022** (13.30 Hrs) for downloading the scope of supply and terms and conditions in detail. The due date & time of opening of techno-commercial bid shall be 16.00 Hrs on 24.01.2022.

N.B:- All subsequent addendums/corrigendum to the tender shall be hosted in the GRIDCO's official web site <https://www.gridco.co.in> and www.tenderwizard.com/gridco only.

The authority reserves the right to accept or reject any or all of the offers without assigning any reason thereof.

Chief Financial Officer

SECTION-2
INTRODUCTION

ABBREVIATION & DEFINATIONS

Agreement	The Agreement to be signed between the successful bidder and GRIDCO.
Authorised Signatory	The bidder's representative/officer vested (explicitly, implicitly, or through conduct) with the powers to commit the authorizing organization to a binding agreement. Also called signing officer/authority having the Power of Attorney (PoA) from the competent authority of the respective bidding firm.
Bidder/Tendered	"Bidder" means any Consulting Firm responding to Invitation for Bids/Request for Proposal/Notice Inviting Tender and which is participating in the Bid.
Bidding/Tender Documents	"Bidding / Tender Documents" refers to this RFP
Company or Companies	"Company" or "Companies" shall refer to a company within the meaning of the Companies Act, 1956 or Companies Act, 2013.
Completion	"Completion" means the fulfilment of the Related Services by the Bidder in accordance with the terms and conditions set forth in the Contract.
Contract	The "Contract" means a legally enforceable agreement entered into between GRIDCO and the selected bidder with mutual obligations.
Contract Documents	"Contract Documents" means the documents listed in the Agreement, including any amendments thereto
Deployment	"Deployment" means posting of consultants in the premise of the purchaser for providing services as detailed in the Tender document as fulfil the contractual obligations as per the agreed contract.
ERP	Enterprise Resource Planning
GoO	Government of Odisha.
GST	Goods and Service Tax.
INR	Indian Rupee.
ITB	Instruction to Bidders.
NIT	Notice Inviting Tender.
PAN	Permanent Account Number.
PBG	Performance Bank Guarantee.
Project	"Project" refers to the provision of consultancy and related services.
Purchaser	"Purchaser" shall mean GRIDCO Limited.
QCBS	"QCBS" refers to Quality and Cost based Selection.
"Qualifying Requirement", "Qualification Requirement" or "QR"	"Qualifying Requirement" or "QR" refers to the preliminary requirements which must be satisfied by a Bidder to

	participate in the bidding process initiated by this RFP.
SAP	Proprietary ERP software of SAP Ltd.
Services	“Services” means the services to be delivered by the successful bidder and as required to run the project successfully as per the contract. A service is the intangible equivalent of an economic good. It involves all the services mentioned in “Scope of Work”.
Sub-contractor	“Subcontractor” means any natural person, private or government entity, or a combination of the above, including its legal successors or permitted assigns, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Bidder.
State Government	Government of Orissa.
TIN	Tax Identification Number.
WO/PO	Work Order/ Purchase Order.

DISCLAIMER

1. This RFP document is not confidential & non-transferable.
2. Although adequate care has been taken while preparing the RFP document, however, the Bidders shall satisfy themselves that document is complete in all respects. If noticed, Bidders shall intimate any discrepancy in the RFP document to office of the undersigned within 5 days from the date of issuance of the RFP document. If no intimation is received from the Bidders within the stipulated period, it shall be assumed that the RFP document is complete in all respects and fulfills the expectations of the Bidders.
3. GRIDCO may modify, amend or supplement any aspect of this RFP document, including selection process and evaluation criteria, if deemed necessary by it or the same is required under Law. However, such change shall be posted on GRIDCO's website i.e. www.gridco.co.in and www.tenderwizard.com/gridco.
5. Nothing in the RFP should be relied on, as a promise or representation as to the future.
6. GRIDCO, its officers, employees and consultants have made best efforts to provide as accurate and reliable information as possible. However, before submitting their bids, the Bidders are expected to independently assess, verify and validate the information/data provided in the RfP.
7. GRIDCO, its officers, employees and consultants have no responsibility for authenticity of the information/data, hence shall not be held liable for any possible omission, misrepresentation, mistake or error in designing the RfP seeking the information/data as provided in the RfP and consequences thereof.
8. GRIDCO reserves the right to annul the bid process and/or reject any or all of the Bids submitted in response to this RfP document at any stage without assigning any reasons whatsoever. In such cases GRIDCO will refund the Bid Security and cannot be subjected to any liability whatsoever due to such rejection /cancelation.

1. ABOUT GRIDCO:

GRIDCO Limited, a wholly owned Undertaking of Government of Odisha, was established in the year 1995. It is a deemed trading licensee under the 5th provision of Section-14 of the Electricity Act, 2003 and carries out the business of bulk supply of Electricity to the Distribution Companies of Odisha by utilizing the transmission network of Odisha Power Transmission Corporation Limited (OPTCL). Being the “State Designated Entity”, Govt. of Odisha has assigned GRIDCO to avail the entire State share of Power from the Central Sector as well as the existing & Up-Coming Power Plants (Hydro, Thermal, Renewable etc.) in the State

GRIDCO procures power from various Generators (both Central and State generating stations including IPPs etc.) for supply to the DISCOMs. GRIDCO also supplies emergency power to CGPs and trades the surplus power available if any from time to time. The supplies to the DISCOMs are made at regulated price determined by the Odisha Electricity Regulatory Commission, whereas the surplus power, if any, after meeting the requirement of the State is sold at market determined price to different Utilities Inside/Outside the State through Inter-State traders and Power exchanges. GRIDCO holds 49% stake in four Odisha DISCOMs namely TPCODL, TPNODL, TPSODL and TPWODL with 51% equity participation of Tata Power Co. Ltd. (TPCL). Management of the above four DISCOMs are vested with TPCL.

2. Project Objectives & Outcomes

GRIDCO Limited intends to implement Enterprise Resource Planning (ERP (SAP)) solution across all of its business functions in an integrated manner to achieve automation in processes, activities and deliverables. The objective of this project is to provide interface for the exchange of the Data between the various functions/ workflows through ERP (SAP) solution so that the data, flows without any human intervention and without any delay. In addition, it is required that a common portal be developed to present an integrated view of all the business functions of GRIDCO thereby making the information available for all the stakeholders of GRIDCO.

The main objectives of GRIDCO are:

1. Improved Financial Management
2. Efficient Asset Management
3. Improved Human Resource Productivity
4. Improved Inventory Management
5. Standardized Business Processes & Best Practices

Apart from the above mentioned objectives, some other objectives drawn out of this assignment are listed below:

- Automate operational processes by implementation of ERP (SAP)
- Reduce cycle times for core business processes

- Streamline Reporting and Monitoring across all departments.
- Make centralized connectivity across all departments.
- Organizes & optimizes the data input methodologies systematically.

Expected Outcome

The outcomes of this project are:

- MIS & Dashboard for Top Management for better decision making.
- Improved decision-making due to seamless flow of information across business functions.
- Reduction in the overall cycle time for a project implementation and execution by Integrated ERP (SAP) enabled procurement plan. This will save cost in long run as well as help in capitalizing the same faster.
- The availability of the equipment history will help reduce the effort of the employees in wasting time and resource in compiling the same.
- Improved internal processes for all departments within organization. Data Security & Integrity maintained at centralized place.
- Visibility of the inventory and spare parts availability in all stores including the sub stores at all plants/offices will be a major achievement from ERP (SAP). This will not only help optimizing the resources but also provide options to do several what if analysis with different scenarios for inventory management.
- Improved Enterprise resources productivity due to cross-functional integration and business process optimization. It would significantly improve the productivity ratio of GRIDCO such as manpower productivity, assets utilization etc.
- Enhanced organizational capabilities to improve credit rating and market visibility due to adoption of best business processes and business practices.

SECTION-3
INSTRUCTION TO BIDDERS (ITB)

3.1 Introduction

The section aims to provide guidelines/Instructions for Bidders, to be followed while submitting the Proposals. These are generic in nature, but bidders are required to abide by them during the Project.

3.2 Pre-Bid Meeting & Clarifications

- (a) The authority will hold a pre-bid meeting with the prospective bidders as per the schedule given in tender notice.
- (b) Prospective bidders may seek clarifications in writing relating to preparation and submission of bids and scope of work prior to the pre-bid conference. Such request must be submitted at-least two days (excluding the date of pre-bid meeting), before the date of pre-bid meeting. Bidder's queries will be discussed in the pre-bid conference. The explanations to the queries and/or addenda to the RfP document shall be published in the website of GRIDCO i.e. www.gridco.co.in.
- (c) The queries/clarifications should be submitted via email mentioned under contact details as per the schedule given in tender notice.
- (d) The queries should necessarily be submitted in the following format:

Tender Document Reference(s) (Section & Page Number(s))	Content of Tender requiring Clarification(s)	Points of clarification

- (e) The authority shall not be responsible for ensuring that the bidders' queries have been received by them. Any requests for clarifications post the indicated date and time may not be entertained by the authority.
- (f) The pre-bid meeting shall be held as per the schedule mentioned in the NIT.

3.3 Scope of Proposal

Detailed description of the objectives, scope of services and other requirements relating to the job/assignment are as specified in the Project Proposal enclosed at Exhibit-A. The proposal is required to be submitted in the form and manner as specified in this document.

3.3.1 Format of Bid

- 3.4.1 The tender shall be submitted in two parts:
 - Part A – Techno Commercial Proposal including pre-qualifying criteria.
 - Part B – Price Proposal

- 3.4.2 The Bidder shall submit the Techno-Commercial Proposal in original, clearly marked as “ORIGINAL–TECHNOCOMMERCIAL PROPOSAL”. In addition, the Bidder shall submit one copy of the Techno-Commercial Proposal, clearly marked as “COPY – TECHNO-COMMERCIAL PROPOSAL”.

For the submission of the Financial Proposal, the Bidder shall prepare one original and one copy of the Price Proposal and clearly marked as “ORIGINAL - PRICE PROPOSAL and COPY - PRICE PROPOSAL”.

In the event of any discrepancy between the originals and the copies, the originals shall prevail.

- 3.4.3 The original and all copies of the Bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. The Bidder shall submit a duly notarized Power of Attorney in original of the signatory of the Bid to commit the Bidder as specified in **Annexure - 1 (Power of Attorney)** and shall be attached to the Bid.

The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Bid, amended printed literature, shall be signed or initialed by the person signing the Bid.

- 3.4.4 Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by the person signing the Bid.

3.4 Sealing and Marking of Bids

- 3.5.1 Bidder shall enclose the original Techno-Commercial Proposal and copy of the Techno-Commercial Proposal, in separate sealed envelopes, duly marking the envelopes as “ORIGINAL - TECHNO-COMMERCIAL PROPOSAL” and “COPY – TECHNO-COMMERCIAL PROPOSAL”. These envelopes containing the original and the copies shall then be enclosed in one single envelope.

The Bidder shall enclose the original Price Proposal and copy of the Price Proposal, in separate sealed envelopes, duly marking the envelopes as “ORIGINAL - PRICE PROPOSAL and COPY - PRICE PROPOSAL”. These envelopes containing the original and the copies shall then be enclosed in one single envelope.

- 3.5.2 The inner and outer envelopes shall:

- a) bear the name and address of the Bidder;
- b) be addressed to GRIDCO; and,
- c) bear the specific identification of this bidding process.

- 3.5.3 The outer envelopes and the inner envelopes containing the Techno-Commercial Proposals shall bear a warning not to open before the time and date for the opening of Techno-commercial Proposals.

- 3.5.4 The outer and inner envelopes containing the Price Proposals shall bear a warning not to open until advised by GRIDCO

3.5.5 If all envelopes are not sealed and marked as required, GRIDCO will assume no responsibility for the misplacement or premature opening and resultant disqualification of the bid.

3.5 Minimum Qualifying Criteria

The bidders should have to qualify the following minimum Pre-Qualification criteria to participate in the tender.

- i. The bidder should have SAP OEM Authorization (MAF).
- ii. The bidder should have CMMI Level - 5 Certification or above.
- iii. The bidder should have successfully completed five similar SAP implementation projects with minimum value of 2 Crores mandatorily including at least one project completed in any Govt. Organization/State PSU/Central PSU and one project completed in any large Power sector company.
- iv. The average annual turnover of the bidder in the last three completed financial years (FY 2019, FY 2020 and FY 2021) must be more than Rs. 50 Crores.

The proof of documents to be submitted by the bidders for the above Pre-Qualification in separate sealed envelopes mentioning “Pre-Qualification”.

NB: Bids received without tender cost, EMD/Bid Security shall be treated as non-responsive and shall be out rightly rejected.

3.6 Language of Bid

All Proposals and various documents related to these Proposals should be in English Language. All correspondence between the Authority and the Bidders would also be in English Language.

3.7 Conflict of Interest

The authority requires that bidder must provide professional, objective and impartial advice and at all times hold the Authority’s interests paramount, strictly avoid conflicts with other assignments/jobs or their own corporate interests and act without any consideration for future work.

3.8 Price of Bid Document

A demand draft amounting to Rs.10,000/- (Ten Thousand) only plus GST @18% in favor of “GRIDCO LTD” payable at “Bhubaneswar” towards the cost of the bid

document shall be furnished at the time of purchase of document or at the time of submission of RfP document, from the e-Tender Portal.
In absence of Tender Cost, the bid shall be considered as non-responsive and shall be out rightly rejected.

3.9 Validity of Proposals

- (a) For the purpose of placing the order, the Bids shall remain valid for at least 180 days after the date of bid opening.
- (b) A bid valid for a shorter period shall be rejected by the Authority as being non-responsive.
- (c) During the period of validity of Bids, the rates quoted shall not change.
- (d) In exceptional circumstances, the Authority may ask for extension of the period of validity.
- (e) The Authority's request and the response to such a request by various bidders shall be in writing.
- (f) A bidder agreeing to such an extension will not be permitted to vary / alter its rates.

3.10 Right to accept Proposal

The Authority reserves all the rights to accept or reject any Proposal, and to annul the Proposal process and reject all Proposals at any time prior to award of contract, without thereby incurring any liability to the affected bidder or any obligation to inform the affected bidder of the grounds for such decision.

3.11 Submission of Proposal

- 3.11.1 Bids must be received by GRIDCO on or before the date and time as mentioned in the Tender Document at the O/o Chief Financial Officer, GRIDCO LTD., Janpath, Bhubaneswar, 751022.
- 3.11.2 GRIDCO may, at its discretion, extend the deadline for the submission of bids by amending the bidding document in which case all rights and obligations of GRIDCO and bidders as existing before the extension of the deadline will be applicable until the extended deadline.

3.12 Late Submission

Tender submitted after the deadline for submission prescribed by the Authority will not be considered.

3.13 Modifications / Withdrawal

No modifications / withdrawal to the Proposals shall be allowed; once it is received by GRIDCO.

3.14 Bid Opening

The Authority will open all Proposals, in the presence of bidders or their

authorized representatives who choose to attend, at the date and time mentioned in the tender. The bidders' representatives who are present shall sign a register evidencing their attendance. In the event of the specified date being declared a holiday, the tender shall be opened at the appointed time and location on the next working day.

3.15 Fraud & Corruption

GRIDCO requires that bidder is bidding for this tender must observe the highest standards of ethics during the performance and execution of such contract. In pursuit (pursuance) of this policy,

- (a) "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of the Authority official by any personnel of bidder in procurement process or in contract execution.
- (b) "Fraudulent practice" means a misrepresentation of facts, in order to influence a procurement process or the execution of a contract, to the detriment of the Authority, and includes collusive practices among the bidders (prior to or after Proposal submission) designed to establish bids at artificially high or non-competitive levels and to deprive the Authority of the benefits of free and open competition;
- (c) "Unfair trade practices" means supply of services different from what is ordered on, or change in the Scope of Work which was given by the Authority.
- (d) "Coercive practices" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the execution of contract.
- (e) GRIDCO will reject a proposal for award, if it determines that the bidder recommended for award has engaged in corrupt, fraudulent, unfair trade practices or coercive practices.
- (f) GRIDCO will declare a firm ineligible, either indefinitely or for a stated period of time, for awarding the contract, if it at any time determines that the firm has engaged in corrupt, fraudulent, unfair trade and coercive practices in competing for, or in executing, the contract.

3.16 Amendment of Tender Document

- 2.3.1 At any time prior to the deadline for submission of the Bids, GRIDCO may amend the Bidding Document by giving reasonable time and issuing addenda.
- 2.3.2 Any addenda issued shall be part of the Bidding Document. The bidder shall visit GRIDCO's website for any addendum / modification / errata / corrigendum etc.
- 2.3.3 GRIDCO, at its discretion for any reason at its own initiative may add, modify or remove any element of the Services entirely or any part thereof

from the bid document till the time of deadline for submission of bid. All bidders will be notified of any such change.

2.3.4 In order to provide prospective Bidders reasonable time to take the amendments into account in preparing their bids, GRIDCO may, at its discretion, extend the last date for the submission of Bids.

2.3.5 Any addendum issued shall be part of the Bidding Document and shall be hosted in GRIDCO's website.

At any time prior to deadline for submission of proposal, GRIDCO may for any reason, modify the tender. The prospective bidders having received the tender shall be notified the amendments through email, such amendments shall be binding on them.

3.17 Clarifications

During evaluation of the Proposals, GRIDCO may, at its discretion, ask the bidder for clarifications on their proposal. The clarification shall be given in writing.

3.18 Rejection of Bid

GRIDCO reserves the right to reject any and all proposals, in whole or in part, to waive any and all informalities, and to disregard all non-confirming, non-responsive or conditional proposals.

3.19 Authentication of Bid

The original and all copies of the bid document shall be type written in indelible ink and shall be signed by a person or persons duly authorized to bind the bidder to the contract. A duly stamped Power-of-Attorney accompanying the bid document shall support the letter of authorization. The person or persons signing the bid document shall initial all pages of the Bid document, including pages where entries or amendments have been made. All the pages of the proposal should be serially numbered. All parts of the bid shall be properly spiral bind together. There shall be no loose sheets. Documents submitted in clip file shall be rejected.

3.20 Contact Details

Designation and Address	Chief Financial Officer, GRIDCO LTD, Janpath, Bhubaneswar, 751022
Contact Details	srikanta.gridco@gmail.com , Mob: +91 9438030016

3.21 Acknowledgement by the Bidder

It shall be deemed that by submitting the Proposal, the bidder has:

(a) Made a complete and careful examination of the tender

(b) Received all relevant information requested from GRIDCO

(c) Acknowledged and accepted the risk of inadequacy, error or mistake in the information provided in the tender or furnished by or on behalf of GRIDCO or

relating to any of the matters Stated in the Tender Document

- (d) Acknowledged that it does not have a conflict of Interest; and
- (e) Agreed to be bound by the undertaking provided by it under and in terms hereof.

GRIDCO shall not be liable for any omission, mistake or error on the part of the Applicant in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to tender or the Selection Process, including any error or mistake therein or in any information or data given by the Authority.

3.22 Earnest Money Deposit (EMD)

The bidder is required to submit EMD amounting to Rs. 2,00,000/- (Rupees Two Lakh) in shape of Demand Draft drawn/issued on any nationalized bank of India payable at Bhubaneswar in favor of “**GRIDCO LTD.**”. In absence of EMD of said amount, the bid shall be considered as non-responsive and shall be out rightly rejected.

The EMD is required to protect The Authority against the risk of Bidder’s conduct, which would warrant the security’s forfeiture.

Unsuccessful Bidder’s EMD will be discharged / returned as promptly as possible as but not later than 30 days after the expiration of the period of bid validity.

The successful Bidder’s EMD will be returned after furnishing the performance guarantee or adjusted against the performance guarantee upon the bidder signing the contract.

3.23 Forfeiture of EMD

EMD submitted by the vendor may be forfeited under the following conditions. If the bid or its submission is not in conformity with the instruction mentioned herein;

- (a) If the vendor withdraws from the tender before the expiry of the validity period including the extended validity period
- (b) In the case of a successful vendor fails to (i) accept award of work, (ii) sign the contract agreement with the Authority, after acceptance of communication on placement of award, (iii) furnish performance security, or the vendor violates any of conditions of this tender document or indulges in any such activities as would jeopardize the interest of the Authority in timely finalization of this tender
- (c) If the bidder remain non-responsive during bidding process even after repeated persuasion/communication.

The decision of the Authority regarding forfeiture of bid security shall be final and shall not be called upon question under any circumstances. A default in such a case may involve black-listing of the vendor by the Authority.

3.24 Extension of Period of Validity

In exceptional circumstances, GRIDCO may solicit the bidder's consent to an extension of the period of validity. The request and the response thereto shall be made in writing. Extension of validity period by the Bidder shall be unconditional. The EMD provided shall also be suitably extended. A Bidder may refuse the request without forfeiting the EMD. A Bidder granting the request will not be permitted to modify its bid.

3.25 Validation of Interlineations in Bid

Any interlineations, erasures, alterations, additions or overwriting shall be valid only if the person or persons signing the bid have authenticated the same with signature, date and time. No such interlineations, erasures, alterations, additions or overwriting shall be permitted after submission of the bid.

3.26 Announcement of Bids

The name of Bidder, bid prices, total amount of each Bid, EMD, discount, etc. shall be announced at the Price Bid opening.

3.27 Clarification of Bids

To assist in the evaluation, comparison and an examination of bids, the Authority may, at its sole discretion, ask the Bidder for a clarification of its bid including breakdown of unit rates. The request for clarification and the response shall be in writing. If the response to the clarification is not received before the expiry of deadline prescribed in the request, the Authority reserves the right to make its own reasonable assumptions at the total risk and cost of the Bidder.

3.28 Completeness of Bids

GRIDCO will examine the bids to determine whether they are complete, whether they meet all the conditions of the Tender Document and Technical Specifications, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the Bid Documents are substantially responsive to the requirements of the tender.

3.29 Rectification of Errors

Arithmetical errors will be rectified on the following basis: -

(a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If there is a discrepancy between the rates in words and figures, the rate in words will govern.

(b) If the bidder does not accept the correction of errors, his bid will be rejected.

3.30 Notification to Bidder

The Bidder whose Bid has been accepted shall be notified of the award prior to the expiry of the period of validity of the proposal, by letter through registered

post/courier/speed post or by Email. This letter (hereinafter the “Letter of Award”) shall state the sum that GRIDCO shall pay the Bidder in consideration of the execution, completion and maintenance of the work as prescribed by the Contract (hereinafter the “Contract Cost”) in accordance with Payment Terms. The Bidder shall acknowledge in writing, the receipt of the Letter of Award and shall send his acceptance to enter into the Contract within five (5) days from the receipt of the Letter of Award.

3.31 Signing of Contract

Within 15 Days from the date of issue of LOA, the successful vendor shall sign the contract agreement with GRIDCO in non-judicial stamp paper and send it to GRIDCO. **(Annexure - 2)**

Failure to sign the contract agreement shall constitute sufficient ground for the annulment of the award and forfeiture of the Bid Security. In that event GRIDCO may award the contract to the next highest ranked evaluated bidder at their quoted price, whose offer is substantially responsive and is determined by GRIDCO to be qualified to perform the contract satisfactorily.

3.32 Expenses for the Contract

The Bidder shall bear all costs associated with the preparation and Cost of submission of its Bid and GRIDCO shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

3.33 Failure to abide by the Contract

The conditions stipulated in the Contract shall be strictly adhered to and violation of any of these conditions shall entail immediate termination of the Contract without prejudice to the rights of GRIDCO with such penalties as specified in the Bid Document and the Contract.

3.34 Annulment of Award

Failure of the successful Bidder to comply with pre-qualification criteria, evaluation criteria and other terms and conditions set out in the Tender Document shall constitute sufficient ground for the annulment of the award of Contract and forfeiture of the EMD.

3.35 Disqualifications

GRIDCO may at its sole discretion and at any time during the evaluation of Proposal, disqualify any bidder, if the bidder has:

- (a) Submitted the Proposal documents after the response deadline
- (b) Made misleading or false representations in the forms, statements and attachments submitted in proof of the eligibility requirements
- (c) Submitted a proposal that is not accompanied by required documentation or is non-responsive

- (d) Failed to provide clarifications related thereto, when sought
- (e) Submitted more than one Proposal
- (f) Declared ineligible by any Government Authority for corrupt and fraudulent practices or blacklisted
Submitted a proposal with price adjustment/variation provision

3.36 Due Diligence

The Bidder is expected to and shall be deemed to have examined all instructions, forms, terms and specifications and other information in this Tender Document. The bid should be precise, complete and in the prescribed format as per the requirement of the Tender Document. Failure to furnish all information required by the Tender Document or submission of a bid not responsive to the Tender Document in every respect will be at the Bidder's risk and may result in rejection of the bid. The Authority shall at its sole discretion be entitled to determine the adequacy / sufficiency of the information provided by the Bidder

SECTION-4
GENERAL TERMS & CONDITIONS

4.1 Relationship between the Parties

Nothing mentioned herein shall be construed as relationship of master and servant or of principal and agent as between the 'GRIDCO LTD' and 'the Bidder'. The bidder subject to this contract has complete charge of personnel, performing the services under this project from time to time. The bidder shall be fully (jointly and severally) responsible for the services performed by them or on their behalf hereunder.

4.2 Standards of Performance

The bidder shall perform the services and carry out their obligations under the contract with due diligence, efficiency and economy in accordance with generally accepted professional standards and practices. The bidder shall always act in respect of any matter relating to this contract as faithful advisor to the Authority.

The bidder shall always support and safeguard the legitimate interests of GRIDCO, in any dealings with the third party. The bidder shall abide by all the provisions / acts / rules etc. of Information Technology prevalent in the country. The bidder shall conform to the standards laid down in tender in totality.

4.3 Delivery and Documents

The bidder shall submit all the deliverables on due date as per the delivery schedule. The bidder shall not without GRIDCO's prior written consent disclose the contract, drawings, specifications, plan, pattern, samples to any person for "project management unit set up" other than an entity employed by GRIDCO for the performance of the contract. In case of termination of the contract, the entire document used by bidder in the execution of project shall become property of GRIDCO.

4.4 Intellectual Property Rights

No services covered under the contract shall be sold or disposed by the bidder in violation of any right whatsoever of third party, and in particular, but without prejudice to the generality of the foregoing, of any patent right, trademark or similar right, or any charge mortgage or lien. The bidder shall indemnify the Authority from all actions, costs, claims, demands, expenses and liabilities, whatsoever, resulting from any actual or alleged infringement as aforesaid and at the expenses of the bidder, the Authority shall be defended in the defense of any proceedings which may be brought in that connection.

4.5 Assignment

The bidder shall not assign the project to any other agency, in whole or in part,

to perform its obligation under the Contract, without GRIDCO's prior written consent.

4.6 Contract Performance Bank Guarantee (CPBG)

- 4.6.1 Within 10 days of the issue of the Letter of Award from GRIDCO, the successful bidder shall furnish the Contract Performance Bank Guarantee (CPBG) amounting to 10% of the contract value as per the CPBG form annexed at **Annexure – 3**.
- 4.6.2 Failure of the successful bidder to submit the above mentioned CPBG shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security. In that event GRIDCO may award the Contract to the next highest ranked evaluated bidder at their quoted price, whose offer is substantially responsive and determined by GRIDCO to be qualified to perform the contract satisfactorily.
- 4.6.3 Performance Guarantee shall be valid till the end of the Term as defined in the Contract i.e project contract period and warranty period. The performance guarantee shall be refunded after successful completion of the contract period i.e expiry of "Warranty, Support Service & AMC etc." of project. No interest will be paid by GRIDCO on the amount of performance Bank Guarantee.
- 4.6.4 GRIDCO shall invoke the Performance Bank Guarantee or forfeits the performance guarantee in case the Vendor fails to discharge their contractual obligations during the contract period if GRIDCO incurs any loss due to Vendor's negligence in carrying out the project implementation as per the agreed terms & conditions. Excess loss if any, over and above the performance guarantee shall be recovered from the vendor.

4.7 Penalties

If there is delay in execution of the work beyond the allowed timeline and such delay is due to the fault of the vendor, penalty will be charged to the vendor @0.50% of the project cost per week of delay subject to a maximum of 10% of the project cost.

4.8 Statutory Provisions of ESI & EPF for resource

The vendor must abide by all applicable rules, laws & regulations that may be in force from time to time and shall be responsible for conduct of resource persons as an immediate Employer. Further, the vendor shall ensure compliance of all permissions under Act & Regulations of ESI & EPF Scheme. Vender should submit the relevant records & registers towards contribution made for ESI & EPF in respect of the resource persons engaged as & when required by

the concerned Statutory Authorities. If the vendor defaults in any manner to comply with the provisions of ESI & EPF Act & Scheme made there under including all other applicable Laws & Regulations, the vendor shall be solely responsible for the same and shall be liable to pay any fine/penalty/damage/interest imposed by the authorities and/or by the management (ISL/Govt./PSU) on that scope. In case of default by the vendor the notional amount towards fine/penalty/damage/interest likely to be imposed by the concerned Statutory Authorities shall be deducted from the running Bill/Security Deposit/Performance Guarantee and kept separately till finalization of the matter. No interest shall be paid on such amount.

Besides the above, the vendor requires to comply with any other Act/Provisions such as payment of Bonus etc, if applicable for the resource persons engaged.

4.9 Payment Schedule

The Payments/Project Directions would be made to the bidder and bidder would be the single point of contact for GRIDCO. The payment schedule will be made only after successful completion of the assignment in all respect.

4.10 Suspension

GRIDCO may, by written notice to vendor, suspend all payments to the vendor as hereunder if the vendor fails to perform any of its obligations under this contract including the carrying out of the services, provided that such notice of suspension

- (a) Specifies the nature of failure and
- (b) Requires the vendor to remedy such failure within a period not exceeding thirty (30) days after receipt by the vendor of such notice of failure.

4.11 Termination

Under this contract, GRIDCO may, by written notice, terminate the contract in the following ways

- (a) Termination for default or failing to perform obligations under the contract or if the quality is not up to the specification or in the event of non-adherence to time schedule or for any other valid reason.
- (b) In case the contract is terminated for the default or failure on the part of the vendor, then GRIDCO shall have the right to get the work done at the risk & cost of the vendor. Any additional expense in this regard shall be borne by the vendor.

4.12 Bankrupt

If the bidder subsequently becomes bankrupt or otherwise insolvent, the contract shall stand terminated.

4.13 Taxes and Duties

The Price proposal shall be inclusive of all taxes, duties and operational expenditures. Any changes in the Tax rate, then the tax portion estimate will be changed, accordingly payment will be made to the vendor.

4.14 Governing laws, Arbitration and Jurisdiction

(a) Management of Dispute

In the event of any dispute between GRIDCO and the parties arising in connection with the Agreement or any associated agreement entered into pursuant to the Agreement, they shall use all reasonable endeavors to resolve the matter on an amicable basis. If one party serves formal written notice on the other that a material dispute of such a description has arisen and the parties are unable to resolve the dispute within a period of [thirty (30)] days from the service of such notice, then the dispute shall be referred to Arbitration.

(b) Governing Laws and Arbitration

The Agreement shall be governed by the laws of India and the Rules framed there under. In the event of any dispute or difference arising under/out of this Agreement or anything contained therein or connected therewith, the same shall be referred to a single arbitrator in case parties agree upon one, otherwise three arbitrators be appointed by both parties in accordance with and subject to the provisions of Arbitration and Conciliation Act 1996. The arbitration shall take place at Bhubaneswar and all legal proceedings in any manner arising there under can only be initiated in the court of law at Bhubaneswar only within the jurisdiction of High Court of Orissa and none of the parties shall have the liberty of initiating any legal proceedings anywhere except in court at Bhubaneswar within jurisdiction of High Court of Orissa.

4.15 Notice

Any notice, request or consent required or permitted to be given or made pursuant to this contract shall be in writing. Any such notice, request or consent shall be deemed to have been given or made when delivered in person to an authorized representative of the party to whom the communication is addressed, or when sent to such party by Email or Post at the address mentioned in the Contract Agreement.

4.16 Progress of the Assignments

The bidder would be required to intimate the progress of the assignments and

submit required documents to GRIDCO in a frequency and manner prescribed by GRIDCO in consultation with the bidder after the award of contract.

4.17 Miscellaneous

- (a) The end product of the work assignment carried out by the bidder, in any form, will be the sole property of GRIDCO.
- (b) In the event the bidder's company or the concerned Division of the company is taken over / bought over by another company, all the obligations under the agreement with GRIDCO, should be passed on the compliance by the new company new division in the negotiation for their transfer.

SECTION-5

Bid Format & Evaluation Process

5.1 Stages of Evaluation

Overall evaluation of the bids will be done in three stages namely Pre-Qualification, Techno-Commercial and Price Evaluation. At the end of every stage short listed bidders may be informed of the result to have a fair and healthy competition. The final awarding of the contract will be done based on the procedure mentioned below.

All evaluation will be carried out by GRIDCO through its evaluation committee. Evaluation conducted by the committee shall be final and binding on all the bidders. The evaluation committee may choose to conduct technical negotiations or discussions with any or all the bidders. The decision of the evaluation committee in the evaluation of the Technical & Commercial bids shall be final and binding on all the parties. No correspondence will be entertained outside the process of negotiation / discussion with the evaluation committee.

5.2 Preliminary Scrutiny

GRIDCO will prepare a list of firms based on the compliance to all the terms and conditions of the tender. The vendor who do not conform to the tender conditions shall be straight away rejected. All eligible tenders will be considered for further evaluation. The decision of GRIDCO will be final in this regard.

5.3 Techno-Commercial Bid

The following documents shall be submitted in original in a sealed envelope.

- (a) Techno-Commercial bid letter in the company letter head as per **Annexure – 5**
- (b) Proposed Methodology & Implementation
- (c) Check list must be filled as per **Annexure – 6** along with valid documents supporting to the bidder's claim.

5.4 Technical Scoring Pattern (Total Points – 100)

#	Items	Criteria	Points
(a)	Average Annual Turnover in last three completed financial years ending on 31-Mar- 2019, 31-Mar-2020 & 31-Mar-2021 from Software Development & related Consultancy business only. <i>Must submit Certificate from Chartered Accountant as a proof of annual turnover stated above from Software Development & related Consultancy business only. Turnover should not include supply or installation or maintenance of any Hardware or Base Software.</i>	≥ 100 Crore ≥ 50 Crore	10 05
(b)	Resource Strength - IT professionals in regular	≥ 500	20

	payroll with the Company <i>Copy of the up-to-date EPF deposit challan must be enclosed as a proof (if employee strength claimed more than 20 or certificate from HR)</i>	≥ 250 ≥ 100	15 10
(c)	Bidder should have successfully implemented projects with similar scope of work mentioned in the document in time-bound manner in India (SAP Projects only). <i>(Project completion certificate stating the above criteria must be submitted for consideration)</i>	≥ 15 Nos. ≥ 10 Nos. ≥ 05 Nos.	20 15 10
(e)	If the Bidder has successfully implemented / ongoing SAP projects in large power sector companies. <i>(Project completion / continuation certificate stating the above criteria must be submitted for consideration)</i>	2 Marks for each project. Maximum 20 Marks	20
(f)	Technical Presentation (30 Minutes) The bidder will have to give a detailed presentation highlighting: (i) Work Plan, Approach & Methodology (ii) Domain Knowledge including finance and power sector (iii) Understanding of software solution's features in detail (iv) Understanding of solution's fit to client requirements (v) Quality of resource/staff committed for this project		30

Minimum qualifying mark for opening of commercial bid is **60%** (60 out of 100). Commercial bid of those bidders will be opened only which are technically qualified in the technical evaluation. All other commercial bids will be ignored. Final selection will be based upon Quality cum Cost Based Selection (QCBS) method.

5.5 Price Bid

- (a) The Price Bids of the technically qualified bidders will be opened on the prescribed date in the presence of bidder representatives.
- (b) The Price bid will be evaluated following the Quality Cost Based Selection (QCBS) method. Calculation method is given below under combined evaluation of Techno-Commercial and price bid.
- (c) The fixed price bids indicating total price for all the deliverables and services specified in this bid document will be considered for evaluation.
- (d) The bid price will include all taxes and levies and shall be in Indian Rupees. Type & rate of taxes shall be mentioned separately.
- (e) Any conditional price bid would be summarily rejected.

5.6 Score Normalization

- (a) The techno-Commercial and Price Bid scores secured by each bidder will be added using weightage of **70%** and **30%** respectively to compute a composite bid score using the following formula.

Normalized Techno-Comm. Score (**STech**) =

$$\frac{\text{Mark Secured by the Bidder} \times 70}{\text{Highest Scored obtained by any Bidder}}$$

Normalized Price Score (**SPrice**) =

$$\frac{\text{Lowest price quoted by any bidder} \times 30}{\text{Price quoted by the Bidder}}$$

- (b) Final Score (**S Final**) = STech + SPrice
- (c) The bidder securing the highest Composite Bid Score will be adjudicated as the Best Value Bidder for award of the Project.
- (d) In the event the bid composite bid scores are “tied”, the bidder securing the highest Techno-Commercial score will be adjudicated as the Best Value Bidder for award of the Project.

SECTION-5

Annexures

Annexure – 1

Power of Attorney

(To be executed on non-judicial stamp paper as per Stamp Act.)

KNOW ALL MEN BY THESE PRESENTS THAT WE _____, A COMPANY ORGANISED AND EXISTING UNDER THE LAWS OF INDIA AND HAVING ITS REGISTERED/PRINCIPAL OFFICE /PLACE OF BUSINESS AT _____ REPRESENTED BY _____ (THE “EXECUTANT”) DO HEREBY NOMINATE, CONSTITUTE, AUTHORIZE AND APPOINT _____ SON OF _____, RESIDENT OF _____ AND PRESENTLY EMPLOYED WITH _____, A COMPANY/ CORPORATION ORGANISED AND EXISTING UNDER THE LAWS OF INDIA AND HAVING ITS REGISTERED OFFICE/PRINCIPAL PLACE OF BUSINESS AT _____ AS OUR TRUE AND LAWFUL ATTORNEY (THE “ATTORNEY”) TO DO IN OUR NAME AND ON OUR BEHALF ALL OR ANY OF THE FOLLOWING ACTS, DEEDS AND THINGS IN CONNECTION WITH OR IN RESPECT OF OR RELATING TO THE NOTICE INVITING TENDER NO. **01/2022** DATED **01.01.2022** (THE “NIT”) ISSUED BY GRIDCO LTD, A COMPANY ORGANISED AND EXISTING UNDER THE LAWS OF INDIA AND HAVING ITS REGISTERED OFFICE/PRINCIPAL PLACE OF BUSINESS (UNDER THE COMPANIES ACT) (AT GRIDCO Ltd, Janpath, Bhubaneswar -751022, Odisha, India) (THE “EMPLOYER”) FOR THE EXECUTION, CONSTRUCTION AND DEVELOPMENT OF THE SERVICES DESCRIBED IN THE NOTICE INVITING TENDER (NIT) (THE “SERVICES”) THAT IS TO SAY:

1. TO PREPARE, OFFER, SIGN, SUBMIT AND DELIVER TO THE EMPLOYER THE EXECUTANT’S BID FOR THE SERVICES PURSUANT TO THE NIT (THE “BID”) INCLUDING TO MAKE, SIGN, SUBMIT, DELIVER, EXECUTE, AND ACCEPT ALL DOCUMENTS, INFORMATION, APPLICATIONS AND OTHER WRITINGS NECESSARY FOR OR INCIDENTAL TO THE SIGNING, SUBMISSION AND DELIVERY OF THE BID TO THE EMPLOYER;
2. TO NEGOTIATE, ENTER INTO, SIGN AND EXECUTE, ACCEPT AND DELIVER ALL CONTRACTS UNDERTAKINGS, ACCEPTANCES AND OTHER WRITINGS CONSEQUENT UPON ACCEPTANCE OF THE EXECUTANT’S BID;
3. PARTICIPATE IN BIDDERS’ AND OTHER CONFERENCES AND PROVIDE ALL INFORMATION REQUIRED BY THE EMPLOYER AND TO FURNISH/SEEK CLARIFICATIONS ARISING OUT OF OR RELATING TO THE NIT AND, UPON AWARD OF THE CONTRACT CONSEQUENT TO THE ACCEPTANCE OF THE EXECUTANT’S BID BY THE EMPLOYER;
4. TO REPRESENT AND ACT ON BEHALF OF THE EXECUTANT IN RESPECT OF ALL MATTERS BEFORE THE EMPLOYER RELATING TO THE EXECUTANT TO BID AND UPON THE ACCEPTANCE OF THE EXECUTANT’S BID BY THE EMPLOYER INCLUDING THE RESULTANT CONTRACT ON SUCH THE ACCEPTANCE OF THE EXECUTANT’S BID (THE “CONTRACT”) IN RESPECT OF ALL MATTERS RELATING TO OR ARISING OUT OF OR CONCERNING THE CONTRACT AND TO GENERALLY DEAL WITH THE EMPLOYER ON BEHALF OF THE EXECUTANT IN ALL MATTERS ARISING OUT OF OR IN CONNECTION WITH OR RELATING TO OR ARISING OUT OF THE EXECUTANT’S BID. THE NIT AND THE CONTRACT IN THE EVENT OF ACCEPTANCE OF THE EXECUTANT’S BID BY THE EMPLOYER;
5. AND GENERALLY TO DO ANY AND ALL OTHER AND FURTHER ACTS, DEEDS AND THINGS WHICH ARE NECESSARY FOR OR INCIDENTAL TO OR DEEMED APPROPRIATE FOR MORE EFFECTUAL EXERCISE OF THE POWERS HEREBY CONFERRED.

AND We, the Executant above named do hereby agree and undertake to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise

of the powers hereby conferred and all acts, deeds and things done or caused to be done by our said Attorney pursuant hereto shall always be deemed to be the acts, deeds and things done by the Company itself.

IN WITNESS WHEREOF, THIS POWER OF ATTORNEY ON THIS [.....] DAY OF [.....], 2022 has been executed under the common seal of the Company, at _____.

[NAME]

[DESIGNATION]

[DATE]

Annexure – 2

Contract Form

THIS CONTRACT made on the _____ day of _____, _____, between _____ of _____ (hereinafter “GRIDCO”), of the one part, and _____ of _____ (hereinafter “the Consultant”), of the other part:

WHEREAS GRIDCO invited bids for Services, viz., _____ and has accepted a Bid by the Consultant for the estimated Contract Value for the sum of Rs. _____ (hereinafter “the Contract Price”).

NOW THIS CONTRACT WITNESSETH AS FOLLOWS:

1. In this Contract words and expressions shall have the same meanings as are respectively assigned to them in the Contract referred to.
2. The following documents (collectively referred to as “Contract Documents”) shall be enclosed herewith and shall be deemed to form and be read and construed as part of this Contract, viz.:
 - a) **ITB (As Section - 3)**
 - b) **Scope of Services(As enclosure in Exhibit -1)**
 - c) **General Terms & Conditions (As Section -4)**
 - d) **Technical Checklist (As Annexure – 4)**
 - e) **Accepted Price Proposal. (As Enclosure –5)**
 - f) **Letter of Award (LOA).**
 - g) **Contract Performance Bank Guarantee. (As enclosure –3)**

In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the reverse order listed above.

3. In consideration of the payments to be made by GRIDCO to the Consultant as indicated in this Contract, the Consultant hereby covenants with GRIDCO to provide the Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. GRIDCO hereby covenants to pay the Consultant in consideration of the provision of the Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Contract to be executed in accordance with the laws of _____ on the day, month and year indicated above.

Signed by _____ (Authorized official of the GRIDCO)

Signed by _____ (for the Consultant)

Annexure – 3
Contract Performance Bank Guarantee
(To be executed on non-judicial stamp paper as per Stamp Act.)

Date:

Contract Name and No.:

To:

WHEREAS _____ (hereinafter “the Consultant”) has undertaken, pursuant to Contract No. _____ dated _____, _____ to take up the assignment for Electricity Demand Forecasting and Development of Power Trading Strategy for GRIDCO (hereinafter “the Contract”).

AND WHEREAS it has been stipulated by you in the aforementioned Contract that the Consultant shall furnish you with a security _____ issued by a reputable guarantor for the sum specified therein as security for compliance with the Consultant’s performance obligations in accordance with the Contract.

AND WHEREAS the undersigned _____, legally domiciled in _____, (hereinafter “the Guarantor”), have agreed to give the PMC a security:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Consultant, up to a total of _____ and we undertake to pay you, upon your first written demand declaring the Consultant to be in default under the Contract, without cavil or argument, any sum or sums within the limits of _____ as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein. ***The guarantee can be presented by GRIDCO at any of our branches at Bhubaneswar who will pay the claim amount to GRIDCO immediately.***

In case of any delay by the Guarantor, in remitting the amounts under the present Guarantee, within 15 days from the date of receipt of notice of demand from GRIDCO, the Guarantor agrees to pay interest at the rate of 18% per annum compounded on quarterly rests from the date of demand, until the date of payment.

The Guarantor also agrees that GRIDCO at its option shall be entitled to enforce this Guarantee against the Guarantor as a principal debtor, without proceeding against the Bidder and notwithstanding any security or other guarantee GRIDCO may have in relation to the Bidder’s liabilities.

Provided that the liability of the Guarantor under this Guarantee shall not exceed the said amount of Rs. (_____ / - / Indian Rupees _____ only) exclusive of interest payable on the amount demanded in the notice till the date of payment to GRIDCO and interest thereon. Any disputes concerning or under this Guarantee shall be subject to the jurisdiction of courts located in

This security is valid until the _____ day of _____. Name _____ In the capacity of _____ Signed _____ Duly authorized to sign the security for and on behalf of _____ Date _____

Notwithstanding anything contained herein above.

- i) Our liability under this Bank Guarantee shall not exceed Rs. _____ (Rupees _____) only.
- ii) The Bank Guarantee shall be valid up to _____ only.
- iii) We or our Bank at Bhubaneswar (Name & Address of the Local Bank) are liable to pay the guaranteed amount depending on the filing of claim and any part thereof under this Bank Guarantee only and only if you serve upon us or our local Bank at Bhubaneswar a written claim or demand and received by us or by Local Branch at Bhubaneswar on or before Dt. _____ otherwise bank shall be discharged of all liabilities under this guarantee there after. **For** _____ **(indicate the name of the Bank)**

N.B.:

- (1) Name of the Consultant:
- (2) No. & Date of the Letter of Award / Contract:
- (3) Amount of the Bank Guarantee :Rs.
- (4) Validity period or date up to which the Contract is valid:
- (5) Signature of the Constituent Authority of the Bank with seal:
- (6) Name & Addresses of the Witnesses with signature:
- (7) The Bank Guarantee shall be accepted only after getting confirmation from the respective Bank(s).

In the presence of	1.	Name & Address	_____
		Witness	_____
	2.	Name & Address	_____
		Witness	_____

Annexure – 4

Technical Check List

(a)	Annual Turn Over in last three Years ending on 31-Mar-2019, 31- Mar-2020 & 31-Mar-2021 from Software Development & Consultancy business only. (Please submit the photocopies of the audited Balance Sheet)	F.Y.	Turn Over in Crores	
		2018-19		
		2019-20		
		2020-21		
		Average		
(b)	Resource Strength - IT professionals in regular payroll with the company	No. of Computer Professional		
		No. of non-Computer Professional		
		(Please submit the photo copy of the EPF Challan in support of resource strength or certificate from HR)		
(c)	Quality Certification	CMMi (Please submit the photocopy of the certificate)		
(d)	The bidder should have successfully completed five similar SAP implementation projects with minimum value of 2 Crores mandatorily including at least one project in any Govt. Organization/State PSU/Central PSU and one project in Power sector.	Details of the similar orders implemented		
		<i>Sl#</i>	<i>Name of the Project</i>	<i>Cost of the Project</i>
		1		
		2		
		3		
		4		
		5		
		(Please submit the photocopy of the completion certificate from the concern authority)		
(e)	If the Bidder have successfully implemented / continuing with the SAP projects (in Power Sector Only) in time-bound manner.	(Please submit the photocopy of the completion certificate from the concern authority)		
(f)	Proposed Methodology, Time Line, Implementation Plan	Please enumerate in a separate sheet		
(g)	MAF Certificate	Service Provider should provide MAF Certificate		

(Authorized signatory)

Date:

Name:

Designation:

Annexure – 5

Price Bid

To
The Managing Director,
GRIDCO, Bhubaneswar

Sub: Price bid of the tender for selection of agency as per Tender No.: _____,
Dated: _//_

Dear Madam/Sir,

We, the undersigned, offer to provide above service in accordance with your tender. Our commercial proposal for project is given as below;

Development & Implementation of ERP (SAP)System

SI#	Items/Description	Unit	Rate	Qty	Cost
a)	Development, Customization & Implementation of ERP (SAP) Application Module (Finance & Accounting)	Lump-sum		1	
b)	Development, Customization & Implementation of ERP (SAP) Application Module (Material Management (Power Purchase))	Lump-sum		1	
c)	Development, Customization & Implementation of ERP (SAP) Application Module (Sales & Distribution (Bulk Power Sale))	Lump-sum		1	
d)	Development, Customization & Implementation of ERP (SAP) Application Module (Human Capital Management (HCM))	Lump-sum		1	
Sub-Total (before tax)					
GST @ 18%					

SI#	Items/Description	Unit	Rate	Qty	Cost
Total (after tax)					
(In Words: Rupees _____)					

SAP Licenses & AMC and Post implementation Support –Optional Items

SI#	Items/Description	Unit	Rate	Qty	Cost
a)	SAP User License (for Development, Customization & Implementation of above mentioned modules, 500 PAY-ROLL with SAP S/4 HANA Database) – License validity for a period one year	Nos		40	
b)	Computing Infrastructure (Cloud or Implementing Agency own Infra) during development period (If required by GRIDCO)	Month		1	
c)	AMC of SAP License for a period of one Year	Nos		40	
d)	Change Request Management for ERP (SAP) Application: Man-Day per resource	Man-Day		1	
e)	Onsite Post Implementation Maintenance & Operational Support for ERP (SAP) Application Module (Finance & Accounting) by deploying the technical resource at GRIDCO (if required by GRIDCO)	Man-Month		1	
f)	Onsite Post Implementation Maintenance & Operational Support for ERP (SAP) Application Module (Material Management (Power Purchase)) by deploying the technical resource at GRIDCO (if required by GRIDCO)	Man-Month		1	
g)	Onsite Post Implementation Maintenance & Operational Support for ERP (SAP) Application Module (Sales & Distribution (Bulk Power Sale)) by deploying the technical resource at GRIDCO (if required by GRIDCO)	Man-Month		1	
h)	Onsite Post Implementation Maintenance & Operational Support for ERP (SAP) Application Module (Human Capital Management (HCM)) by deploying the technical resource at GRIDCO (if required by GRIDCO)	Man-Month		1	
Sub-Total (before tax)					
GST @ 18%					
Total (after tax)					
(In Words: Rupees)

Note:

The cost quoted under the will be considered at the time of evaluation of financial bid.

- Any change in rate / type of tax or additional tax will be applicable as prevailed

during the time of billing

- All the columns for price must be filled up even if the amount is zero (0.00) for any item.
- The required quantity & duration will be finalized by the GRIDCO as per their requirement of project.
- The ERP License & AMC of the License may be procured by the GRIDCO from the OEM/OEM authorized agency.

We undertake in competing for and, if the award is made to us, in executing the above services, we will strongly observe the laws against fraud and corruption to force in India namely Prevention of Corruption Act 1988. We understand that you are not bound to accept any proposal you receive.

Yours faithfully,

(Authorized signatory)

Date:

Name:

Designation: